



November 15, 2021

Scriptwriters-Houston (SWH) meets every month on the third Monday at 7:00 p.m. (virtually until further notice). The link below is good for all of 2021.

Join Zoom Meeting

<https://us02web.zoom.us/j/83079032135?pwd=aUpybDBMbK5iYWlxZWwHRGhnS0w0UT09>

Meeting ID: 830 7903 2135

Passcode: 140216

### **Monday, November 15, 2021**

#### **Board Members Nominations**

Based on the Bylaws, the current Board members have exceeded their service time. The following positions are up for reelection. Please submit your nominations (you can nominate yourself or someone else) to [scriptwriters.houston@gmail.com](mailto:scriptwriters.houston@gmail.com) by the December 20, 2021 meeting. The new board will be announced January 2022. Committee Chairs are appointed but nominations for Chair positions should also be submitted to this email.

**PRESIDENT:** Shall preside at Board and General meetings. Find Artistic Directors for special productions. Serve ex-officio on all committees. Can appoint a Chair with the majority vote of the Board of Directors.

**1<sup>st</sup> VICE PRESIDENT:** Assumes the duties of the President in their absence. Shall head the Publicity/Public Relations Committee.

**CORPORATE SECRETARY:** Shall be the keeper of the corporate seal. Charter By-Laws and record and keep minutes of Board and General Meetings. Keep an accurate roster of members.

**CORRESPONDING SECRETARY:** Shall be responsible for all correspondence of the Board. Shall disseminate newsletters, social media and website postings.

**TREASURER:** Shall maintain banking account(s), collect dues and other receivables, pay bills, retain documentation of said records. Present monthly treasurer report to the Board.

#### **COMMITTEE CHAIRS:**

- VP of Speakers: Coordinates special program speakers.
- VP of Reading: Coordinate readings during the regular meetings or full script reading at a theatre.
- Historian: Document and photograph events for social media posting and archiving.

**10x10 Play Festival is postponed to 2022 – look for updates**

#### **Upcoming Events**

December 20<sup>th</sup>

New Board Members Announced

**Membership** Annual dues are \$35 and may be paid via SquareUp or PayPay on the links below.

<https://squareup.com/store/scriptwriters-slash-houston/item/swh-membership-dues>

<http://paypal.me/ScriptwritersHouston>